

**DEFENSE FINANCIAL MANAGEMENT & COMPTROLLER SCHOOL**

**Defense Financial Management Course (DFMC)**

**Defense Decision Support Course (DDSC)**

**Student Nomination Form**

**Eligibility Requirements:**

**Civilian Criteria:**

- Financial Managers – 500 Job Series, or Business Financial Managers only; GS-12 and above, or equivalent pay band
- At least three years of professional level financial management (FM) experience, two years of which must be in the Department of Defense (DoD)
- No more than 10 years of FM experience within DoD

**Military Criteria:**

- Commissioned officers (O-4 and above). Attendance must be related to the position currently held or one that the nominee has been ordered into.

**Civilian and Military:**

- If the nominee does not meet the eligibility criteria, the nominating command may request an exception. Provide justification at the bottom of the form.
- Note that the DDSC curriculum is subsumed within the DFMC.

**Provide the following information:**

<i>Name</i>	<input type="text"/>	<i>(last, first)</i>
<i>Organization</i>	<input type="text"/>	
<i>Rank / Pay Band / Grade</i>	<input type="text"/>	
<i>Job Series</i>	<input type="text"/>	<i>(Not required for military)</i>
<i>Years of FM experience</i>	<input type="text"/>	<i>(Not required for military)</i>
<i>Years of DoD FM experience</i>	<input type="text"/>	<i>(Not required for military)</i>
<i>Current or prospective position</i>	<input type="text"/>	<i>Military Only</i>

**Justification for Granting an Exception** *(if requesting an exception to the eligibility criteria):*